



KEMENTERIAN UTILITI DAN TELEKOMUNIKASI SARAWAK
(MINISTRY OF UTILITY AND TELECOMMUNICATION SARAWAK)
TINGKAT 7,8,9 & 10, LCDA TOWER
LOT 2879 THE ISTHMUS OFF JALAN BAKO
93050 KUCHING
SARAWAK, MALAYSIA
TEL: 082-551000/551008 FAKS: 082-551010/551108
LAMAM WEB: muf.sarawak.gov.my

GD 5 (a)

APPLICATION FOR CERTIFICATE OF APPROVAL (COA) FOR ASSEMBLER, MANUFACTURER, OR IMPORTER OF GAS FITTINGS, GAS APPLIANCES AND GAS EQUIPMENT

GUIDELINE TO APPLICANT

- 1) Please duly complete Form Gas/COA/01 (GD 5(a)), supplying all necessary information and documentation to support your application and send to **Director of Gas Distribution, Ministry of Utility and Telecommunication Sarawak**. Your application will not be processed unless it is complete and all required documentation **as listed in Part C are provided**.
- 2) Please tick (√) in the appropriate box

PART A: CATEGORY OF APPLICATION <i>(Tick where applicable)</i>										
<input type="checkbox"/> Manufacturer / Assembler	<input type="checkbox"/> Importer									
PART B: PARTICULAR OF APPLICANT										
(a) Particular of Certificate Holder										
ATTACH PASSPORT- SIZED PHOTOGRAPH HERE.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; padding: 5px;">Name of Applicant</td> <td style="width: 5%; padding: 5px;">:</td> <td style="width: 65%;"></td> </tr> <tr> <td style="padding: 5px;">IC No. (New) /Passport No.*</td> <td style="padding: 5px;">:</td> <td></td> </tr> <tr> <td style="padding: 5px;">Address</td> <td style="padding: 5px;">:</td> <td></td> </tr> </table>	Name of Applicant	:		IC No. (New) /Passport No.*	:		Address	:	
Name of Applicant	:									
IC No. (New) /Passport No.*	:									
Address	:									
(b) Particular of Company / Business										
Company Name	:									
Business Registration Number <i>(Please attach a copy of the registration certificate)</i>	:									
Business Address	:									
Business Contact	:	Office Phone : _____ Office Fax : _____ E-mail : _____								
<i>* delete whichever inapplicable</i>										

PART C: DECLARATION

Please ensure the followings are enclosed to expedite processing of application:

1. A copy of company registration certificate or registration issued by the Companies Commission of Malaysia (SSM).
2. A copy of company profile which contains information about the organization technical, expertise, work records and registration with other relevant agencies.
3. A copy of full-time employment letter for competent person
4. A copy of premises title (if own) or premises rental agreement (if rented)
5. Company Procedure manual and quality control for manufacturer / assembly process.
6. Copy of document as authorised agent (for importers) or copy of document as OEM (for manufacturer or installer).
7. Copy of QAS / ISO certificate (if any) issued by SIRIM (for manufacturer/ installer).
8. Copy of ISO / API certificate (if any) for principal manufacturer outside of country (for importers).

(Check (✓) the boxes)

hereby declare that:

1. I have a copy of The Distribution of Gas Ordinance, 2016 for Sarawak.
2. All particulars given are correct;
3. The Director of Gas Distribution may reject this application if any particulars are found to be false, incomplete or appropriate copies of information are not attached.

Signature of Owner/Company cop

Name: _____

Date : _____

IC No.: _____

-----Office Use Only-----

Application Ref. No.: _____ **Date:** _____

Application Type: **Manufacturer / Assembler**

Importer

Application Status:	
Approve	In Progress/ KIV
Approval No:	<input type="checkbox"/> <i>Incomplete form</i> <input type="checkbox"/> <i>Additional documents required:</i>
Remarks:	

Review/ Checked by: _____ **Date:** _____