



**GUIDELINES FOR APPLICATION FOR A CERTIFICATE OF
REGISTRATION AS AN**

ELECTRICAL INSTALLATION CONTRACTOR

**UNDER THE ELECTRICITY ORDINANCE (CHAPTER 50) AND
THE ELECTRICITY RULES, 1999**

Version 3 (2026)

ELECTRICAL INSPECTORATE UNIT (EIU)

Ministry of Utility and Telecommunication, Sarawak
1st, 7th, 8th, 9th & 10th Floor, LCDA Tower,
Lot 2879, The Isthmus, Off Jalan Bako,
93050 Kuching,
Sarawak, Malaysia



ELECTRICAL INSTALLATION CONTRACTOR (EIC) ELECTRICAL INSPECTORATE UNIT

A. Functions

Undertake and be responsible for the installation, testing and maintenance of electrical installations within the scope of the EIC's registration, and ensure that all works are carried out in accordance with the prescribed electrical standards, codes of practice, regulations and safety requirements.

B. General Requirement

No.	Descriptions	Requirements
1.	Citizen	Malaysian
2.	Working Experience	Five (5) years or more experience in the wiring of premises
3.	Skill and knowledge	Suitable electrical knowledge and experience of electrical installation practice
4.	Registration of business	• A business duly registered with the Suruhanjaya Syarikat Malaysia (SSM) or the relevant registration authority. • Names and addresses of all partners in the case of registered partnership, and all directors, managers and shareholders in the case of a registered company • Business address and/ or locality map of premises rented or owned
5.	Competent person	Employment of competent person on full time basis and/or applicant himself/herself is a competent person relevant to the class(es) of electrical installation work
6.	Employees	Insurance coverage for employees under the Employees' Social Security Act 1969
7.	Equipment	Possession of suitable equipment and instruments related to the work



C. Categories, Requirements and Scope of Work

Registered Category	Requirements	Scope of Works
Building Contract Electrical Wiring (BCEW)	- Attend BCEW course and examination - Employ Wireman or himself Wireman 5 years experiences required	issue Supervision and Completion certificate
Authorized to Test (Internal Wiring)	- Possess BCEW Category as pre-requisite - Attend Building Electrical Internal Wiring Testing course and examination	- issue Supervision and Completion certificate; and - perform testing and issue Test Certificate for wiring and re-wiring of installation
Electrical Installation Work	Requirements	Scope of Works
Wiring works	- Holder of relevant competency certificate - The category is restricted to the category as per certificate of competency	- Undertake electrical installation works relevant to the holder's competency and/or employ personnel holding the relevant certificate of competency. Not allowed to issue: - Supervision and Completion certificate - Test certificate for wiring / re-wiring og installation
Installation & Equipment		
Electrical Substation		
Overhead lines		
Underground cable		
Solar PV Design		
Cable Jointer		



D. Certificate Endorsement

No.	Descriptions	Documents required
1.	Additional categories endorsed in the certificate	Certificate holder to submit the relevant certificate of competency
2.	"Authorized to Test" (ATT) for internal wiring installation tests	- Holder possessing BCEW category - Attendance of Building Electrical Internal Wiring Testing course and passing the examination
3.	Change of business or holder particulars	- Registration of business with Registrar of Business Names or Registrar of Companies; or Consent letter from owner of business registered with Registrar of Business Names or Registrar of Companies - Names and addresses of all partners in the case of registered partnership, and all directors, managers and shareholders in the case of a registered company - Business address and/ or locality map of premises rented or owned

E. Fees

No.	Type of Application	Fees
1.	Endorsement of business name change or holder particulars	Nil
2.	Endorsement of additional categories or Authorised To Test	RM50
3.	Initial Registration	RM100
4.	Annual Renewal	RM50

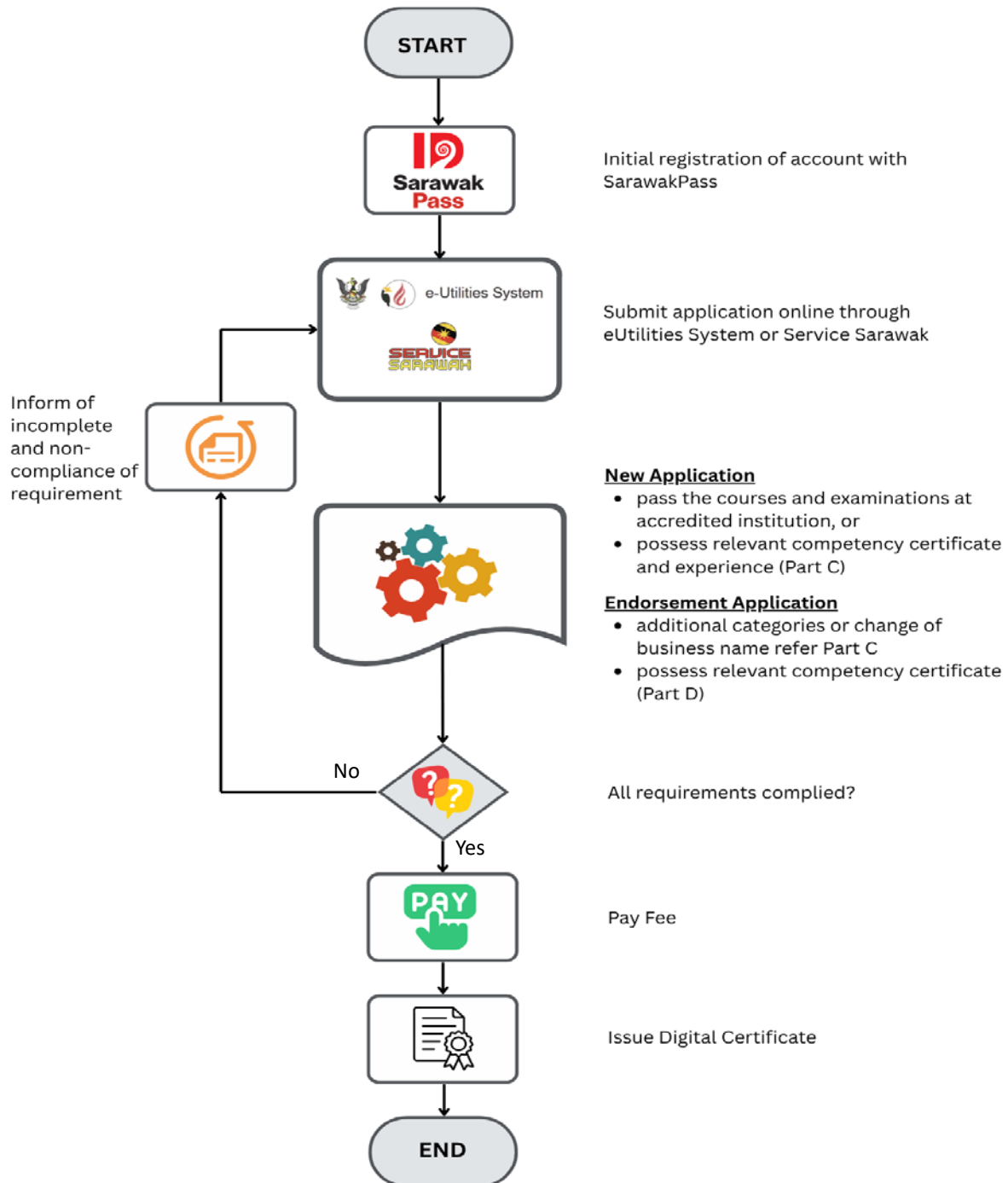
F. Syllabus

No.	Syllabus
1.	Building Contract Electrical Wiring syllabus
2.	Syllabus for First Aid Course

G. Preparation of Document

No.	List of Document
1.	Copy of valid trading license
2.	Copy of valid registration of company
3.	Copy of valid business extract or shareholder, their identification card number and address
4.	Copy of recent EPF or SOCSO statement for the competent person registered with the business and their identification card number
5.	Consent letter from business owner if the certificate holder is not an owner of the business
6.	List of equipment and instruments to carry out work
7.	List of projects (scope of work, list of projects, and supporting letter or letter of appointment from previous clients or consultants)

H. Procedures for New / Endorsement application of Certificate of Registration as an Electrical Installation Contractor

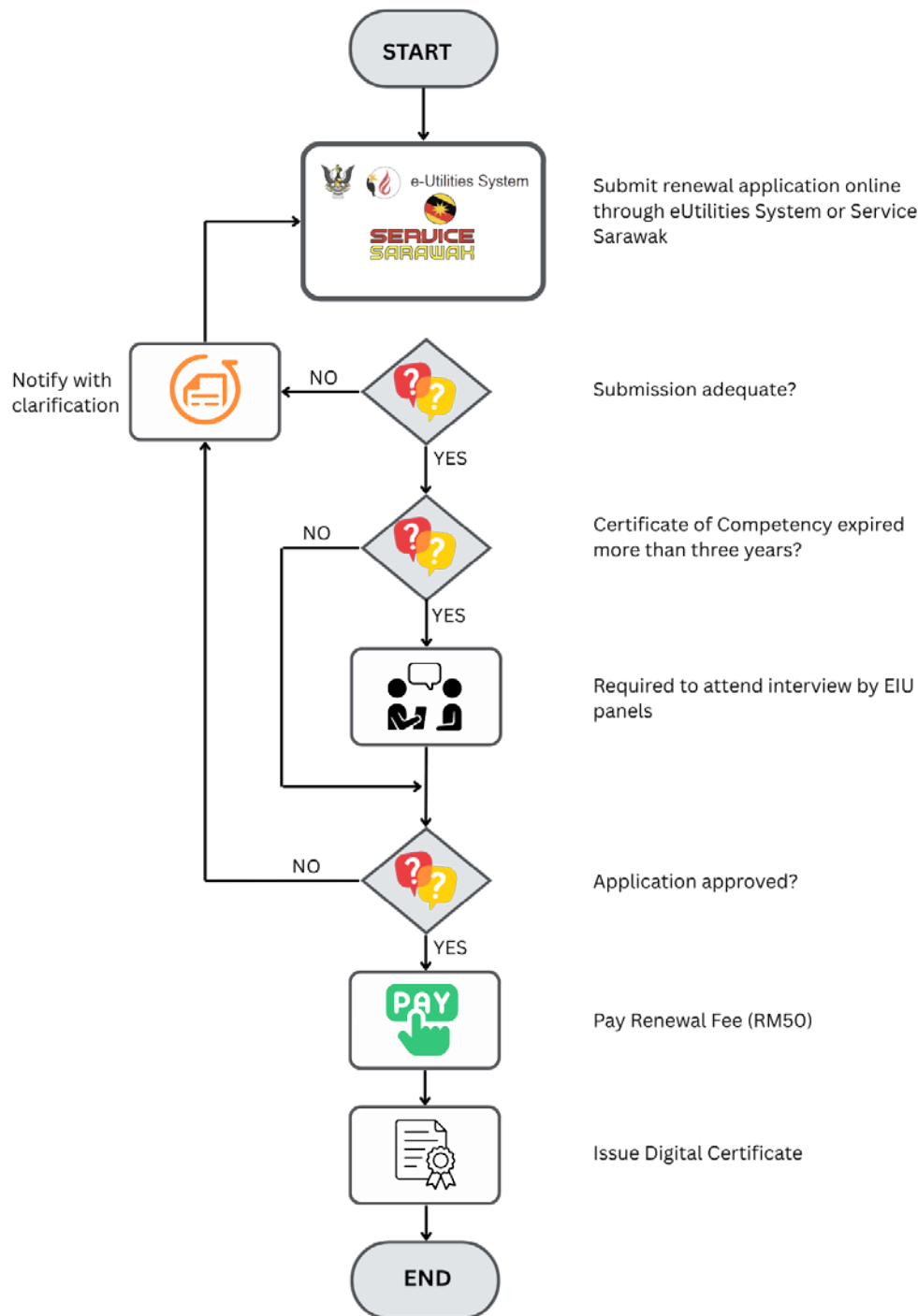


Notes

- Application for both new and endorsement are required to submit the list of projects.
- The competency certificate means Certificate of Competency from EIU such as Chargeman, Wireman, ES & CEE.
- Certificate holder is not allowed to register more than one electrical installation contractor company.
- The EIC certificate can be renewed if the certificate validity is less than 6 months from expiry.
- Please specifies for Certificate holder who wishes to renew the certificate without company for those EIC holders that do not have Certificate of Competency



I. Procedure for renewal of Certificate of Registration as an Electrical Installation Contractor



Notes:

- Application for both new and endorsement are required to submit the list of projects.
- The competency certificate means Certificate of Competency from EIU such as Chargeman, Wireman, ES & CEE.
- Certificate holder is not allowed to register more than one electrical installation contractor company.
- The EIC certificate can be renewed if the certificate still valid less than 6 months from expiry.
- Please specifies for Certificate holder who wishes to renew the certificate without company for those EIC holders that do not have Certificate of Competency